Privacy Policy

This Privacy Policy explains how HLC GroupAust collects, uses, stores and discloses personal information in accordance with the Privacy Act 1988 (Cth), including the Australian Privacy Principles (APPs).

1. Personal Information We Collect

We may collect names, business names, contact details, email addresses, telephone numbers, ABNs, contractor documentation, licences, insurance certificates and other information required to provide our services.

2. How We Collect Information

Information is collected directly from clients, contractors and authorised representatives, or from publicly available sources and government registers where permitted by law.

3. Purpose of Collection

We collect personal information to provide contractor verification, due diligence, compliance reviews, communicate with clients, meet legal obligations and improve our services.

4. Disclosure of Information

We do not sell personal information. Information may be disclosed to professional advisers, service providers, regulators where required by law, or with your consent.

5. Storage and Security

We take reasonable steps to protect personal information from misuse, interference, loss, unauthorised access, modification and disclosure through administrative, technical and physical safeguards.

6. Access and Correction

You may request access to, or correction of, your personal information by contacting HLC GroupAust. We will respond in accordance with the Privacy Act 1988 (Cth).

www.hlcgroupaust.com.au
info@hlcgroupaust.com.au

7. Website and Cookies

Our website may use cookies and analytics to improve user experience. You may disable cookies through your browser settings, although this may affect website functionality.

8. Overseas Disclosure

HLC GroupAust does not routinely disclose personal information overseas. If overseas service providers are used, reasonable steps will be taken to ensure compliance with Australian privacy requirements.

9. Retention

We retain information only for as long as reasonably necessary to provide our services, comply with legal obligations and resolve disputes.

10. Complaints

If you believe your privacy has been breached, please contact HLC GroupAust first so we can investigate. If you are not satisfied with our response, you may lodge a complaint with the Office of the Australian Information Commissioner (OAIC).

11. Contact

Privacy enquiries: info@hlcgroupaust.com.au
Website: www.hlcgroupaust.com.au

12. Policy Updates

This Privacy Policy may be updated from time to time. The current version will be published on our website.